

# Fire Risk Assessment – Trinity Martial Arts & Self Defence

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## Assessment Details

Premises Name	Trinity Martial Arts & Self Defence
Address	Unit 2b Matthew Webb House, High Street, Dawley, TF4 2EX
Assessor Name	Ed Hodgson
Date of Assessment	01/06/2025
Next Review Due	01/06/2026
Use of Premises	Martial arts and self-defence training facility
Occupants at Risk	Staff, students (adults & children), visitors
Max Occupancy	60
Utilities	Electric only – no gas supply
Structure	Single-storey unit with stud wall separating two areas

## 1. Premises Layout and Access

Area	Description
Main Entry/Exit	Single external door leads into reception/waiting area
Reception/Waiting Area	Open-plan; includes seating and reception desk
Training Area	Fully matted, separated by stud wall, 2 internal doors (from reception rear and seating area)
Access Between Areas	Through two internal doors from reception/waiting area to training room

## 2. Fire Hazards & Risk Control Measures

Hazard	Present	Control Measures	Comments/Actions
Electrical appliances	Yes	PAT testing, only electric supply used	Annual testing recommended
Cooking facilities	No	N/A	No kitchen or hot food prep on site
Portable heaters	No	N/A	Not in use
Flammable furnishings/materials	Yes	Mats and training gear stored appropriately	Avoid blocking exits
Arson risk	Yes	Secure external waste storage	Keep bins away from building walls
Smoking	No	No Smoking signage in place	Maintain signage visibility

## 3. Fire Detection & Warning Systems

Item	Present	Control Measures	Comments/Actions
Smoke detectors	Yes	In key areas	Test monthly
Fire alarm (manual call point)	Yes	Located at main exit	Test yearly
Audible alarm	Yes	Covers both areas	Clearly audible across entire premises

## 4. Firefighting Equipment

Equipment	Present	Location	Comments/Actions
CO <sub>2</sub> extinguisher	Yes	Reception area	For electrical fires
Water/Foam extinguisher	Yes	Near training area or exit	General use
Fire blanket	No	N/A	Not required (no kitchen)

## 5. Means of Escape

Escape Route	Adequate?	Comments/Actions
Main exit door	Yes	Must be unobstructed, easy to open
Internal access doors (2)	Yes	Should remain clear, open easily from training room
Emergency lighting	Yes	In training area, reception area and above exit
Exit signage	Yes	Installed above doors

## 6. People at Risk

- Staff – Instructors, admin/reception
- Students – Includes children, teens and adults
- Visitors – Parents/guardians/siblings
- Disabled persons – Must plan for additional assistance where needed

## 7. Fire Safety Management

Item	Required?	Comments/Actions
Fire logbook	Yes	Record checks, tests, drills
Fire safety training (staff)	Yes	Annually, and for new hires
Evacuation drills	Yes	Minimum once per year
Assembly point	Yes	“Welcome To Dawley” car park entrance sign

## 8. Risk Rating (Based on 5-Step Method)

Likelihood of Fire	Consequences	Overall Risk
2 – Low (electric only)	3 – Moderate (single exit, children present)	Moderate

**9. Recommendations / Actions Required**

Ref	Action	Priority	Due By
R1	Conduct and record annual fire drill	High	30 <sup>th</sup> June 2025